

**FL 309**

**Enable access to further learning and development opportunities**

Introduction

**What is this unit about?**

This unit is about making sure that participants who want to move on from the learning experience they have had are able to do so. It is about providing information and signposting, but also about making people feel confident that they can move on to other learning opportunities

**Who is this unit for?**

This unit is for you if you are a Family Learning practitioner working largely unsupervised or in a supervisory role

## Principles and values

You must work within the principles and values of the sector in order to achieve this unit

**Value 1** Family Learning is inclusive and is to be offered as a universal provision with open access.

**Value 2** Family Learning recognises and values diversity of culture, race, relationships and beliefs.

**Value 3** Equal partnership is the basis for all developments in Family Learning; all learners and educators, regardless of generation, recognise that learners and educators can frequently exchange roles.

**Value 4** Family Learning recognises that it is acceptable to make mistakes, which are part of the process of reflective learning.

**Value 5** Achievements within Family Learning benefit the wider learning community through promoting change and empowering individuals and communities.

**Value 6** Family Learning raises aspirations and all outcomes of the process, including those that may not be overt, are of equal significance and importance.

**Value 7** Family Learning operates within a culture of mutual respect for individuals, communities, colleagues and agencies.

## Content of unit.

The elements are: -

1. Provide information and publicity about further learning and development opportunities
2. Work with participants to help them identify and access further learning and development opportunities

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**Place in the NVQ/SVQ Framework**

This is an optional unit at level 3

**Links to Key and Core Skills**

This unit will provide some evidence for the following QCA Key Skills:

Key skills	Core skills
Communication 1. 1,	Communication Intermediate 1

## National Occupational Standards for Family Learning

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**What do we mean by some of the words used in this unit**

Up to date information	This could be a database on a computer, a list of websites or a collection of brochures and leaflets, information
Format	Information can be written, on audio tape, verbal, in Braille,
Basic Skills	Literacy and numeracy

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**Element FL 309.1 Provide information and publicity about further learning and development opportunities**

**The National Standard**

**Performance criteria**

To meet the national standard you must:-

1. Research and maintain up to date information about learning and development opportunities
2. Ensure that information is available in formats that are accessible to all participants
3. Ensure that information is available in languages that are accessible to all participants
4. Ensure that information is available at an appropriate level for the basic skills of those who will access it
5. Check that the information you are giving is accurate and up to date
6. Provide publicity so that participants know where to find information about learning and development

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**Element FL 309.2 Work with participants to help them identify and access further learning and development opportunities**

**The National Standard**

Performance criteria

To meet the national standard you must:-

1. Help participants to identify their strengths and interests
2. Recognise and address the barriers which participants may face in accessing learning and development
3. Work with participants to help them identify their learning style
4. Work with participants to develop their self esteem and confidence
5. Provide advice on the appropriateness of further learning and development opportunities
6. Provide support and encouragement for participants selecting further learning and development opportunities
7. Support participants in making arrangements to access further learning and development

## National Occupational Standards for Family Learning

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### What you must know and understand

To be competent in this unit, you must know and understand the following:-

<b>KU3B12</b>	The theories of how adults learn and how these can be applied to Family Learning
<b>KU3B21</b>	The range of learning and development opportunities that may be available in your area and how to access them
<b>KU3B22</b>	The nature and causes of barriers to learning and ways to address these
<b>KU3B25</b>	The social, economic, emotional, physical and educational factors which impact on learning experiences throughout life
<b>KU3B23</b>	The different learning styles which may be appropriate for individuals and how to help people to recognise them
<b>KU3B24</b>	The implications of learning styles for the way in which people learn